



### **Donation Request Form**

\*All fields are required.

Organization Name:

Address:

Contact Person:

Job Title:

Phone Number:

Email Address:

Please describe your organization. What programs/services do you provide?

Have you requested donations from us in the past?

What event are you requesting items for?

Date of Event:

How would these donations be used? (Door prizes, awards, etc.)

How many years has the event been held?

If this is not the first year of the event, how many participants were involved last year?

Date donations would be needed:

Are any other organizations sponsoring the event? If so, please list event sponsors.

Can your organization arrange for pick-up at our store?

Thank you for taking the time to complete our donation form. Our Director of Marketing, Kortni Danks, will reach out to you via phone or email to discuss your donation request in more detail within 2 business days.

### **Calendar Event Request**

Event Date:

Event Title:

Event Location:

Event Contact Person:

Email:

Event Website:

Information about the event you would like advertised:

Thank you for letting us know about your event! We will post the event to our calendar within 2 business days.